



# NOTICE

## OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

**Date: Wednesday December 18, 2024 Time: 6:00 pm**

**Location: Alleghany Firehouse 105 Plaza Court with conference call option  
for non-board members only.**

Dial-in number (US): (978) 990-5144 Access code: 6919768#

**All meeting documents available online: [alleghanywater.org](http://alleghanywater.org)**

### **Sign up for meeting notifications on the website.**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: [alleghanywater.org](http://alleghanywater.org)

1. Call to Order & Establish a Quorum Administer Oath of Office to Brianne Price and Oregon Tenney IV
2. Consent Calendar
  - a) Approval of agenda
  - b) Reading and approval of the minutes for the regular meeting dated November 12, 2024.
  - c) Ratification of Treasury Report and bill payments for November 2024.
3. Information/Discussion Items:
  - a) Correspondence –
  - b) SRF Projects Update –
  - c) Board/Staff Reports –Chief Water Operator (CWO) & General Manager (GM)
  - d) Historical Church/Library Report
  - e) Park Report
4. Unfinished Business (Discussion & Possible Action Items):
  - a) Customer Accounts/Billings/Disconnects:
5. New Business (Discussion & Possible Action Items):
  - a) Adopt job description General Manager.
  - b) Discuss changing Bookkeeper and Chief Water Operator positions from flat rate to hourly rate of pay effective Jan 1st.
  - c) Amend Secretary's job description to "shall submit timecard a minimum of once per quarter"
  - d) Accept Independent Auditor's Report for fiscal year 23/24

**6. Public Response Time:** The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

Next regular meeting date January 9, 2025 Agenda items:

### 7. Adjournment.